



St Michael & All Angels

Catholic Primary School

New Hey Road, Upton, Wirral, CH49 5LE

Headteacher: Mrs S Ralph

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Dear Parents

Please read the information below and complete the slips attached, returning them to the school office as soon as possible.

PHOTOGRAPHIC IMAGES

St. Michael and All Angels Primary School uses images of pupils for internal purposes in accordance with the Data Protection Act. Photographing the children is regular practice as we record their progress as a record of their achievement, especially in their early years. However, the school also uses images which may be viewed by the general public; these tend to be images which relate to day to day events in school. These images may be displayed on the school website and twitter account; the school's newsletters, as promotional material for release to the media and/or shown on School Open Evenings and generally around the school buildings.

We are very careful to ensure that when images are published the children cannot be identified by the use of their name and where images of pupils' are used, the school abides by the codes outlined by the Government to ensure child safety.

We are asking that you consider allowing the school to use photographs of your child so that our website and twitter account really does allow us to celebrate success at St Michael and All Angels

USE OF THE INTERNET

St Michael and All Angels will try to ensure that children have good access to ICT equipment and the internet to enhance their learning and will, in return, expect children to agree to be responsible users. We take every reasonable precaution, including monitoring and filtering systems to ensure that young people will be safe when they use the internet and ICT systems. The school cannot ultimately be held responsible for the nature and content of materials accessed on the internet and using mobile technologies.

Within the lessons in school children using the internet will be working in the presence of the class teacher or other approved adult helper. Staff will check that sites pre-selected for children's use are appropriate for their age and maturity. Staff will be particularly vigilant when children are undertaking their own search and will ensure that they are following an agreed search plan. Children will be taught to use e-mail and the Internet responsibly in order to reduce the risk to themselves and others. Members of staff will be aware of the potential for misuse, and will be responsible for explaining to children the acceptable use and risks.

Activity on the ICT systems will be monitored and school may contact you if we have concerns. You should encourage your child to adopt safe use of the internet and digital technologies at home and please inform the school if you have concerns over your child's e-safety

SCHOOL TRIPS WITHIN THE LOCAL AREA

During your child's time at St Michael & All Angels Primary School we would like to take the children on local visits and walks without asking for individual permission forms to be filled in each time. These trips will only involve the local vicinity and do not require transport. Risk assessments will be completed beforehand as usual. Adequate adult/pupil ratio will be maintained at all times. We will still inform parents when such outings will be taking place and should not last longer than ½ a day. As always we would expect responsible behaviour whilst out of school.

In the unlikely event of an accident the teacher/adult in charge of the group would act in loco parentis and by signing the slip attached you agree to your child receiving emergency medical treatment, which could include the use of anaesthetic and blood transfusions, as considered necessary by the medial authorities present.

FOOD TASTING

In our attempts to provide a rich and varied curriculum there are occasions when the children have cookery sessions or have visitors in offering a chance to participate in taster sessions. Signing the form attached allows this to happen more freely. It should be noted we are a nut free school. However, it is important that we are made aware of any food allergies your child may have.

Thank you for reading the information above. We hope that such activities enrich your child's learning and time at our school.

If you have any queries or would like further information please come and see your child's teacher or Mrs Ralph.

Please return this page to the office as soon as possible. Many Thanks ☺

Child's Name _____ Date of Birth _____

PHOTOGRAPHIC IMAGES

- ☐ I give permission for my child's photograph to be used as outlined on the cover letter, including on twitter and the school's website.
- ☐ I give permission for my child's photograph to be taken for teaching purposes eg. Recording achievement for assessment purposes.
- ☐ I do not give permission for a photo including my child to be used on the school website or twitter.

Signed _____ Date _____

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### USE OF COMPUTING SYSTEMS AND THE INTERNET IN SCHOOL

- ☐ I give permission for my child to access computing systems and the internet within school and understand that these must be used responsibly and safely.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Please discuss the information below with your child:

When using the computers in school you should:

- Always keep your passwords a secret
- Only open pages which your teacher has said are OK
- Tell your teacher if anything makes me feel scared or uncomfortable
- Do not give a mobile phone number to anyone who is not a friend in real life
- Talk to your teacher before using anything on the internet
- Do not tell people about yourself online (such as your name, anything about home, family and pets)

Signed (child) \_\_\_\_\_ Date \_\_\_\_\_

### TRIPS WITHIN THE LOCAL AREA

☐ I give permission for my child to be taken on walks/trips in the local area that do not require transport

Any medical condition that professionals should be made aware of: \_\_\_\_\_

\_\_\_\_\_

Signed \_\_\_\_\_ Date\_\_\_\_\_

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FOOD TASTING

I give permission my child to participate in general cookery and taster sessions.

My child is allergic to _____

Signed _____ Date_____

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Please return this page to the office as soon as possible. Many Thanks ☺